

1/182891/2023

**Government of Jammu & Kashmir**  
**Directorate of Sheep Husbandry Jammu**  
 Rail Head Complex, Jammu-180004

Phone: 0191-2470075 Fax: 0191-2470754 Email ID: directorshdjammu@gmail.com

**Subject: Allotment of Funds under Major Head 2071-Pension & other Retirement Benefits for the year 2022-23 (670- Leave Encashment).**

**ORDER NO: 71 -SHDJ/Acctts OF 2023**  
**DATED : 21 02 /2023**

Consequent upon the authorization of funds by the Administrative Department vide their endorsement No. 13/JKUT/FDAAHD1/ADM-BE/2022-2023/1/143 Dated 06/01/2023 sanction is hereby accorded to the allotment/withdrawal of funds under various sub head amounting to Rs 541440 (Rupees Five lakh Forty one thousand four hundred forty Only) placed at the disposal of the Drawing & Disbursing Officers working under the Administrative control of this Directorate as per annexure enclosed.

The instructions indicated below shall further be observed strictly by the DDO's:-

1. The allotment order annexed indicates the full classification which has to be maintained rigorously while presenting the bills in the Treasury and compiling the expenditure.
2. All financial rules/orders and instructions issued by the Govt. from time to time shall be observed while incurring expenditure against allocated amounts.
3. Administrative Approval/Technical sanction required in respect of works should not only seek but also obtained before the expenditure is incurred.
4. The expenditure should be incurred uniformly to avoid rush of expenditure in any one or more months. The departments are expected to exercise restraint and curtail expenses under OE, TE, POL, Telephone and other service heads.
5. The DDO's will ensure that the expenditure under various budget heads is kept within the budget allocations.
6. The DDO's will ensure that the expenditure is supported by an act of sanction by the authority competent to sanction such expenditure.
7. The expenditure shall be booked in accordance with the classification/schematic break-up indicated in the demands for grants/allotment of orders.
8. Provision, if any, allocated inadvertently in respect of objects of expenditure specifically banned should not be distributed among DDO's unless specific authorization from Finance Department is obtained and approval for relaxing the ban is specifically conveyed by the Finance Department. This will also apply to vacant posts for which specific approval/clearance shall be obtained from competent authority.
9. The expenditure shall be incurred for the purpose the funds has been allotted.
10. All the DDO's shall submit monthly Revenue receipt and expenditure statement to this office invariably by the 2<sup>nd</sup> of the succeeding month.

(Krishan Lal) JKAS,  
**Director,**

**Sheep Husbandry Department,**  
**Jammu.**

Dated:

No. DSHJ-ACCT/11/2023/  
 Copy to the: -

1. Accountant General A&E J&K Jammu.
2. Director Finance Sheep Husbandry Deptt; J&K Civil Sectt. J&K Jammu.
3. \_\_\_\_\_
4. Treasury Officer Concerned.

**Accounts Officer,**  
**Sheep Husbandry Department,**  
**Jammu**

1/182891/2023

## Annexure to Order No. 71 -SHDJ OF 2023 Dated 1-02-2023

Name of the DDO	Detail Head Description	Funds already allotted	Funds withdrawn	Funds now allotted	Total funds Released
A.O SHD Jammu	670-Leave Encashment	3072740	0	0	3072740
Jt. Director (Farms)	670-Leave Encashment	1688560	0	0	1688560
Jt. Director (Ext)	670-Leave Encashment	1245440	0	0	1245440
Dy.Dir.SBF Reasi	670-Leave Encashment	414720	0	0	414720
Dy.Dir.SBF Billawar	670-Leave Encashment	0	0	0	0
APO ISD Jammu	670-Leave Encashment	435200	0	0	435200
APO ISD Bhaderwah	670-Leave Encashment	491520	0	0	491520
Asstt.Director DGF Rajbagh	670-Leave Encashment	591360	0	0	591360
Asstt.Director SBF Balnoi	670-Leave Encashment	0	0	0	0
Asstt.Director SBF Panthal	670-Leave Encashment	0	0	0	0
Asstt.Director SBF Thathri	670-Leave Encashment	0	0	0	0
R.O DIL Kartholi	670-Leave Encashment	0	0	0	0
FTO Kartholi	670-Leave Encashment	0	0	0	0
PTC Kartholi	670-Leave Encashment	800000	0	0	800000
DSHO Jammu	670-Leave Encashment	491520	0	0	491520
DSHO Poonch	670-Leave Encashment	957440	0	0	957440
DSHO Rajouri	670-Leave Encashment	0	0	0	0
DSHO Kathua	670-Leave Encashment	1391360	0	0	1391360
DSHO Samba	670-Leave Encashment	0	0	541440	541440
DSHO Kishtwar	670-Leave Encashment	0	0	0	0
DSHO Doda	670-Leave Encashment	435200	0	0	435200
DSHO Udhampur	670-Leave Encashment	491520	0	0	491520
DSHO Reasi	670-Leave Encashment	0	0	0	0
DSHO Ramban	670-Leave Encashment	0	0	0	0
SDO Bani	670-Leave Encashment	0	0	0	0
SDO Ramnagar	670-Leave Encashment	929280	0	0	929280
SDO Marwah	670-Leave Encashment	0	0	0	0
SDO Paddar	670-Leave Encashment	0	0	0	0
SDO Banihal	670-Leave Encashment	0	0	0	0
SDO Mahore	670-Leave Encashment	0	0	0	0
SDO Kalakote	670-Leave Encashment	1497600	0	0	1497600
	<b>Total</b>	<b>14933460</b>	<b>0</b>	<b>541440</b>	<b>15474900</b>

  
**Accounts Officer,**  
**Sheep Husbandry Department,**  
**Jammu.**

I/182891/2023

ANNEXURE "A" TO This Office Order no DSHJ/Acctt/ of 2023 Dated -02-2023.

Demand NO : 08 Finance Department

Head Of Department 1304 Director Sheep Husbandry Jammu.  
2071 -Pension & other Retirements Benefits.

Major Head 01 Civil


Minor Head 115-Leave encashment benefits

Group Head 0099- General

Sub Head 2190 Secretary Finance

Detail Head 670 -Leave encashment.

S.No	Name of the office	Name of the Official retiring /Retired.	Date of Retirement	Amount Released.
1	DSHO SAMBA	Gurdeep Singh,F/ S	28-02-2023	541440
		<b>Total</b>		<b>541440</b>

  
**Accounts Officer**  
**Sheep Husbandry Deptt.**  
**Jammu**