

310439/2023

Government of Jammu & Kashmir
Directorate of Sheep Husbandry Jammu
Rail Head Complex, Jammu-180004

Phone: 0191-2470075 Fax: 0191-2470754 Email ID: directorshdjammu@gmail.com

Subject: Allotment of Funds under Major Head 2403-AH for the year 2023-24 under Detailed Head 007-Office Expenses.

ORDER NO. 554 SHDJ OF 2023
DATED 30-11-2023

Consequent upon the authorization of funds by the Administrative Department vide their endorsement No. 13/JKUT/FDAAHD1/ADM-BE/2023-2024/4/1 Dated 03/04/2023 sanction is hereby accorded to the allotment/withdrawal of funds under various sub head amounting to Rs. 0.24 Lac (Rupees Twenty four thousand Only) placed at the disposal of the Drawing & Disbursing Officers working under the Administrative control of this Directorate as per annexure enclosed.

The instructions indicated below shall further be observed strictly by the DDO's:-

1. The allotment order annexed indicates the full classification which has to be maintained rigorously while presenting the bills in the Treasury and compiling the expenditure.
2. All financial rules/orders and instructions issued by the Govt. from time to time shall be observed while incurring expenditure against allocated amounts.
3. Administrative Approval/Technical sanction required in respect of works should not only seek but also obtained before the expenditure is incurred.
4. The expenditure should be incurred uniformly to avoid rush of expenditure in any one or more months. The departments are expected to exercise restraint and curtail expenses under OE, TE, POL, Telephone and other service heads.
5. The DDO's will ensure that the expenditure under various budget heads is kept within the budget allocations.
6. The DDO's will ensure that the expenditure is supported by an act of sanction by the authority competent to sanction such expenditure.
7. The expenditure shall be booked in accordance with the classification/schematic break-up indicated in the demands for grants/allotment of orders.
8. Provision, if any, allocated inadvertently in respect of objects of expenditure specifically banned should not be distributed among DDO's unless specific authorization from Finance Department is obtained and approval for relaxing the ban is specifically conveyed by the Finance Department. This will also apply to vacant posts for which specific approval/clearance shall be obtained from competent authority.
9. The expenditure shall be incurred for the purpose the funds has been allotted.
10. All the DDO's shall submit monthly Revenue receipt and expenditure statement to this office invariably by the 2nd of the succeeding month.

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Dr. Naseem Javaid Chowdhary (JKAS),
Director,

Sheep Husbandry Department,


Jammu.

Dated: 30.11.2023

No. DSHJ-ACCT/11/2023/ 12979-82

Copy to the: -

1. Accountant General A&E J&K Jammu.
2. Director Finance Sheep Husbandry Deptt; J&K Civil Sectt. J&K Jammu.
3. _____
4. Treasury Officer Concerned.


Accounts Officer,
Sheep Husbandry Department,
Jammu.

310439/2023

Annexure to Order No. 554 -SHDJ OF 2023 Dated: 30-11-2023

| Name of the DDO | Detail Head Description | Funds already allotted | Funds withdrawn | Funds now allotted | Total funds Released |
|-----------------------------|-------------------------|------------------------|-----------------|--------------------|----------------------|
| A.O SHD Jammu | 007-O.E | 5.45 | 0.24 | 0.00 | 5.21 |
| Jt. Director (Farms) | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| Jt. Director (Ext) | 007-O.E | 0.30 | 0.00 | 0.12 | 0.42 |
| Dy.Dir.SBF Reasi | 007-O.E | 0.60 | 0.00 | 0.12 | 0.72 |
| Dy.Dir.SBF Billawar | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| APO ISD Jammu | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| APO ISD Bhaderwah | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| Asstt. Director DGF Rajbagh | 007-O.E | 0.25 | 0.00 | 0.00 | 0.25 |
| Asstt. Director SBF Balnoi | 007-O.E | 0.25 | 0.00 | 0.00 | 0.25 |
| Asstt. Director SBF Panthal | 007-O.E | 0.25 | 0.00 | 0.00 | 0.25 |
| Asstt. Director SBF Thathri | 007-O.E | 0.25 | 0.00 | 0.00 | 0.25 |
| R.O DIL Kartholi | 007-O.E | 0.40 | 0.00 | 0.00 | 0.40 |
| FTO Kartholi | 007-O.E | 0.20 | 0.00 | 0.00 | 0.20 |
| PTC Kartholi | 007-O.E | 0.20 | 0.00 | 0.00 | 0.20 |
| DSHO Jammu | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Poonch | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Rajouri | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Kathua | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Samba | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Kishtwar | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Doda | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Udampur | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Reasi | 007-O.E | 0.30 | 0.00 | 0.00 | 0.30 |
| DSHO Ramban | 007-O.E | 0.40 | 0.00 | 0.00 | 0.40 |
| SDO Bani | 007-O.E | 0.15 | 0.00 | 0.00 | 0.15 |
| SDO Ramnagar | 007-O.E | 0.15 | 0.00 | 0.00 | 0.15 |
| SDO Marwah | 007-O.E | 0.15 | 0.00 | 0.00 | 0.15 |
| SDO Paddar | 007-O.E | 0.15 | 0.00 | 0.00 | 0.15 |
| SDO Banihal | 007-O.E | 0.15 | 0.00 | 0.00 | 0.15 |
| SDO Mahore | 007-O.E | 0.15 | 0.00 | 0.00 | 0.15 |
| SDO Kalakote | 007-O.E | 0.15 | 0.00 | 0.00 | 0.15 |
| | Total | 13.5 | 0.24 | 0.24 | 13.50 |

Accounts Officer,
Sheep Husbandry Department,
Jammu.