

I/146295/2022

**Government of Jammu & Kashmir**  
**Directorate of Sheep Husbandry Jammu**  
**Rail Head Complex, Jammu-180004**

Phone: 0191-2470075 Fax: 0191-2470754 Email ID: directorshdjammu@gmail.com

**Subject: Allotment of Funds under Major Head 2403-AH for the year 2022-23 under Detailed Head 007-Office Expenses.**

**ORDER NO. 279 -SHDJ OF 2022**  
**DATED 24 -11-2022**

Consequent upon the authorization of funds by the Administrative Department vide their endorsement No. 13/JKUT/FDAAHD1/ADM-BE/2022-2023/11/83 Dated 11/11/2022 sanction is hereby accorded to the allotment/withdrawal of funds under various sub head amounting to Rs. 6.75 Lakh (Rupees Six lakh Seventy five Thousand Only) placed at the disposal of the Drawing & Disbursing Officers working under the Administrative control of this Directorate as per annexure enclosed.

The instructions indicated below shall further be observed strictly by the DDO's:-

1. The allotment order annexed indicates the full classification which has to be maintained rigorously while presenting the bills in the Treasury and compiling the expenditure.
2. All financial rules/orders and instructions issued by the Govt. from time to time shall be observed while incurring expenditure against allocated amounts.
3. Administrative Approval/Technical sanction required in respect of works should not only seek but also obtained before the expenditure is incurred.
4. The expenditure should be incurred uniformly to avoid rush of expenditure in any one or more months. The departments are expected to exercise restraint and curtail expenses under OE, TE, POL, Telephone and other service heads.
5. The DDO's will ensure that the expenditure under various budget heads is kept within the budget allocations.
6. The DDO's will ensure that the expenditure is supported by an act of sanction by the authority competent to sanction such expenditure.
7. The expenditure shall be booked in accordance with the classification/schematic break-up indicated in the demands for grants/allotment of orders.
8. Provision, if any, allocated inadvertently in respect of objects of expenditure specifically banned should not be distributed among DDO's unless specific authorization from Finance Department is obtained and approval for relaxing the ban is specifically conveyed by the Finance Department. This will also apply to vacant posts for which specific approval/clearance shall be obtained from competent authority.
9. The expenditure shall be incurred for the purpose the funds has been allotted.
10. All the DDO's shall submit monthly Revenue receipt and expenditure statement to this office invariably by the 2<sup>nd</sup> of the succeeding month.

  
(Krishan Lal) JKAS,  
Director,

  
Sheep Husbandry Department,  
Jammu.

Dated: 24-11-2022

No. DSHJ-ACCT/11/2022/ 10335-68

Copy to the: -

1. Accountant General A&E J&K Jammu.
2. Director Finance Sheep Husbandry Deptt; J&K Civil Sectt. J&K Jammu.
3. \_\_\_\_\_
4. Treasury Officer Concerned.

  
Accounts Officer,  
Sheep Husbandry Department,  
Jammu.

2022-Clerical Hall- DIRECTORATE OF SHEEP HUSBANDRY JAMMU (OUTSIDE SECTT)-1

5/2022

Annexure to Order No. 279-SHDJ OF 2022 Dated: 24-11-2022

Name of the DDO	Detail Head Description	Funds already allotted	Funds withdrawn	Funds now allotted	Total funds Released
A.O SHD Jammu	007-O.E	2.10	0.00	1.50 ✓	3.60
Jt. Director (Farms)	007-O.E	0.45	0.00	0.20 ✓	0.65
Jt. Director (Ext)	007-O.E	0.30	0.00	0.20 ✓	0.50
Dy. Dir. SBF Reasi	007-O.E	0.75	0.00	0.30 ✓	1.05
Dy. Dir. SBF Billawar	007-O.E	0.40	0.00	0.20 ✓	0.60
APO ISD Jammu	007-O.E	0.45	0.00	0.10 ✓	0.55
APO ISD Bhaderwah	007-O.E	0.35	0.00	0.00 ✓	0.35
Asstt. Director DGF Rajbagh	007-O.E	0.25	0.00	0.05 ✓	0.30
Asstt. Director SBF Balnoi	007-O.E	0.20	0.00	0.20 ✓	0.40
Asstt. Director SBF Panthal	007-O.E	0.25	0.00	0.20 ✓	0.45
Asstt. Director SBF Thathri	007-O.E	0.40	0.00	0.10 ✓	0.50
R.O DIL Kartholi	007-O.E	0.75	0.00	0.20 ✓	0.95
FTO Kartholi	007-O.E	0.45	0.00	0.15 ✓	0.60
PTC Kartholi	007-O.E	0.35	0.00	0.05 ✓	0.40
DSHO Jammu	007-O.E	0.50	0.00	0.25 ✓	0.75
DSHO Poonch	007-O.E	0.35	0.00	0.25 ✓	0.60
DSHO Rajouri	007-O.E	0.30	0.00	0.25 ✓	0.55
DSHO Kathua	007-O.E	0.45	0.00	0.25 ✓	0.70
DSHO Samba	007-O.E	0.40	0.00	0.25 ✓	0.65
DSHO Kishtwar	007-O.E	0.30	0.00	0.25 ✓	0.55
DSHO Doda	007-O.E	0.60	0.00	0.25 ✓	0.85
DSHO Udhampur	007-O.E	0.90	0.00	0.25 ✓	1.15
DSHO Reasi	007-O.E	0.30	0.00	0.25 ✓	0.55
DSHO Ramban	007-O.E	0.45	0.00	0.35 ✓	0.80
SDO Bani	007-O.E	0.25	0.00	0.10 ✓	0.35
SDO Ramnagar	007-O.E	0.15	0.00	0.10 ✓	0.25
SDO Marwah	007-O.E	0.20	0.00	0.10 ✓	0.30
SDO Paddar	007-O.E	0.15	0.00	0.10 ✓	0.25
SDO Banihal	007-O.E	0.20	0.00	0.10 ✓	0.30
SDO Mahore	007-O.E	0.40	0.00	0.10 ✓	0.50
SDO Kalakote	007-O.E	0.15	0.00	0.10 ✓	0.25
	<b>Total</b>	<b>13.50</b>	<b>0.00</b>	<b>6.75</b>	<b>20.25</b>

Accounts Officer,  
Sheep Husbandry Department,  
Jammu.