



Government of Jammu and Kashmir
Directorate of Sheep Husbandry Jammu

Rail Head Complex, Jammu-180004

Phone: 0191-2470075 Fax: 0191-2470754 Email ID: directorshdjammu@gmail.com

**Subject: - Sanction of Earned Leave in favour of Ms. Geeta Devi,
Assistant Accounts Officer.**

ORDER NO. 272 -SHDJ of 2024

DATED: 14 -05-2024

In terms of Rule 26 of Jammu and Kashmir Civil Services Leave Rules, 1979, sanction is hereby accorded to the grant of 15 days Earned leave with effect from 08-05-2024 to 22-05-2024 in favour of Ms. Geeta Devi, Assistant Accounts Officer on domestic grounds with the following terms and conditions: -

- i- That she shall work from home during leave period; if required
- ii- That in case, any emergency arise, she can be recalled back at any time during leave.
- iii- No extension shall be entertained.

During her leave period Ms. Neha Gupta, Account Assistant shall look after the routine work of Ms. Geeta Devi in addition to her own duties.

Sd/-
(Dr. Naseem Javaid Chowdhary) JKAS,
Director.

No: DSHJ-ESTTONG/2/2024-01/1898-1900 Dated: 14 -05-2024

Copy to the: -

- 1- Accounts Officer, Sheep Husbandry Department, Jammu for information and necessary action.
- 2- Concerned(s) for information and necessary action.
- 3- In-charge Official Website Directorate of Sheep Husbandry Jammu for information and necessary action.

(Dr. Surinder Gupta),
Deputy Director (Central).