## SHJ-ACCT/1/2022-Clerical Hall- DIRECTORATE OF SHEEP HUSBANDRY, JAMMU (OUTSIDE SECT

/385761/2024

Government of Jammu & Kashmir Directorate of Sheep Husbandry Jammu Rail Head Complex, Jammu-180004

Phone: 0191-2470075 Fax: 0191-2470754 Email ID: directorshdjammu@gmail.com

Subject:

Allotment of Funds under Major Head 2071- Leave Salary AH for the year 2024-25 Under Major Head 2071 - Leave Encashment.

ORDER NO.

264 - SHDJ OF 2024 DATED

06 -05-2024 Consequent upon the authorization of funds by the Administrative Department vide their endorsement No. 13/JKUT/FDAAHD1/ADM-BE/2023-2024/4/1 Dated 01/04/2024 sanction is hereby accorded to the allotment/withdrawal of funds under various sub head amounting to Rs 6.958 lakh (Rupees Six Lakh Ninty Five Thousand Eight Hundred Only) placed at the disposal of the Drawing & Disbursing Officers working under the Administrative control of this Directorate as per annexure enclosed.

The instructions indicated below shall further be observed strictly by the DDO's:-

1. The allotment order annexed indicates the full classification which has to be maintained rigorously while presenting the bills in the Treasury and compiling the expenditure.

2. All financial rules/orders and instructions issued by the Govt. from time to time shall be

observed while incurring expenditure against allocated amounts.

Administrative Approval/Technical sanction required in respect of works should not only seek but also obtained before the expenditure is incurred.

4. The expenditure should be incurred uniformly to avoid rush of expenditure in any one or more months. The departments are expected to exercise restraint and curtail expenses under OE, TE, POL, Telephone and other service heads.

5. The DDO's will ensure that the expenditure under various budget heads is kept within the

budget allocations.

6. The DDO's will ensure that the expenditure is supported by an act of sanction by the authority competent to sanction such expenditure.

7. The expenditure shall be booked in accordance with the classification/schematic break-up

indicated in the demands for grants/allotment of orders.

8. Provision, if any, allocated inadvertently in respect of objects of expenditure specifically banned should not be distributed among DDO's unless specific authorization from Finance Department is obtained and approval for relaxing the ban is specifically conveyed by the Finance Department. This will also apply to vacant posts for which specific approval/clearance shall be obtained from competent authority.

The expenditure shall be incurred for the purpose the funds has been allotted.

10. All the DDO's shall submit monthly Revenue receipt and expenditure statement to this office invariably by the 2<sup>nd</sup> of the succeeding month.

-Sd/-

Dr. Naseem Javaid Chowdhary (JKAS),

Director.

Jamma. Dept

No. DSHJ-ACCT/05/2024/634-37 Copy to the: -

Accountant General A&E J&K Jammu.

Director Finance Sheep Husbandry Deptt; J&K Civil Sectt. J&K Jammu.

Treasury Officer Concerned.

Dated: 06-05-2024

Accounts Officer. Sheep Husbandry Department,

## SHJ-ACCT/1/2022-Clerical Hall- DIRECTORATE OF SHEEP HUSBANDRY, JAMMU (OUTSIDE SECT

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| O SHD Jammu                   |                      | Funds already<br>allotted  | Funds<br>withdrawn | Funds<br>now<br>Allotted | Total funds<br>Released |  |
|-------------------------------|----------------------|----------------------------|--------------------|--------------------------|-------------------------|--|
|                               |                      |                            |                    | (ln Rs)                  | (In RS)                 |  |
|                               | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| . Director (Farms)            | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| . Director (Ext)              | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| y.Dir.SBF Reasi               | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| v.Dir.SBF Billawar            | 670-Leave Encashment | 695800                     | 695800             | 0                        | 0                       |  |
| PO ISD Jammu                  | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| PO ISD Bhaderwah              | 670-Leave Encashment | 788100                     | 0                  | 0                        | 788100                  |  |
| Asstt.Director DGF<br>tajbagh | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| Asstt.Director SBF Balnoi     | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| Asstt.Director SBF Panthal    |                      | 0                          | 0                  | 0                        | 0                       |  |
| Asstt.Director SBF Thathri    | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| R.O DIL Kartholi              | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| TO Kartholi                   | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| TC Kartholi                   | 670-Leave Encashment | 721360                     | 0                  | 0                        | 721360                  |  |
| OSHO Jammu                    | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| OSHO Poonch                   | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| OSHO Rajouri                  | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| OSHO Kathua                   | 670-Leave Encashment | 0                          | 0                  | 695800                   | 695800                  |  |
| OSHO Samba                    | 670-Leave Encashment | 2567360                    | 0                  | 0                        | 2567360                 |  |
| OSHO Kishtwar                 | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| OSHO Doda                     | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| OSHO Udhampur                 | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| OSHO Reasi                    | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| OSHO Ramban                   | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| SDO Bani                      | 670-Leave Encashment | 0                          | 0                  | 0 -                      | 0                       |  |
| DO Ramnagar                   | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| SDO Marwah                    | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| SDO Paddar                    | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| DO Banihal                    | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| DO Mahore                     | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
| SDO Kalakote                  | 670-Leave Encashment | 0                          | 0                  | 0                        | 0                       |  |
|                               | Total                | 4772620                    | 695800             | 695800                   | 4772620                 |  |
|                               |                      | 1172020                    | 033000             | 033000                   | 4772020                 |  |
|                               |                      | Accounts O<br>Sheep Husban |                    |                          |                         |  |

## SHJ-ACCT/1/2022-Clerical Hall- DIRECTORATE OF SHEEP HUSBANDRY, JAMMU (OUTSIDE SECT

| ANNEXURE "A" TO    | This Office Order no DSHJ             | of 2024                     | Dated             | - 5 -2024. |               |                    |  |  |
|--------------------|---------------------------------------|-----------------------------|-------------------|------------|---------------|--------------------|--|--|
| Demand NO :        | 08 Finan                              |                             |                   |            |               |                    |  |  |
| Head of Department | 1304 Director Sheep Husbandry Jammu.  |                             |                   |            |               |                    |  |  |
|                    | 2071 –F                               |                             |                   |            |               |                    |  |  |
| Major Head         | 01 Civil                              |                             |                   |            |               |                    |  |  |
| Minor Head         | 115-Leav                              |                             |                   |            |               |                    |  |  |
| Group Head         | 0099- Ge                              |                             |                   |            |               |                    |  |  |
| Sub Head           | 2190 Sec                              |                             |                   |            |               |                    |  |  |
| Detail Head        | 670 –Lea                              |                             |                   |            |               |                    |  |  |
| Name of DDO        | Name & Designation                    | Date of<br>Retirement       | Basic Pay         | DA         | Amount<br>Due | Amount<br>Released |  |  |
| DSHO Kathua.       | Sh Subash<br>Chander ,Flock Inspector | 31.03.2024                  | 49000             | 20580      | 695800        | 695800             |  |  |
|                    |                                       |                             | 1 4               |            |               |                    |  |  |
|                    |                                       |                             | Amin              |            |               |                    |  |  |
|                    |                                       | Acc                         | Accounts Officer, |            |               |                    |  |  |
|                    |                                       | Sheep Husbandry Department. |                   |            |               |                    |  |  |
|                    | 4C                                    | X                           | Jammu.            |            |               |                    |  |  |