



Government of Jammu and Kashmir
Directorate of Sheep Husbandry Jammu
Rail Head Complex, Jammu-180004

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No. DSHJ-ESTTONG/49/2022-01/19281-19313

Dated: 20 .03.2023

Copy of Govt. Order No. 377-JK(GAD) of 2023 dated 17.03.2023 issued by the General Administration Department regarding “Verification of Service Records of Employees on JKHRMS in the cases where promotion orders are not available” forwarded to the: -

1. Joint Director (Extension/Farms), Sheep Husbandry Department Jammu.
2. Deputy Director, Govt. Sheep Breeding & Research Farm, Reasi/Billawar.
3. Principal, Sheep & Wool Workers Training Class, Kartholi.
4. District Sheep Husbandry Officer Jammu/Samba/Kathua/Poonch/Rajouri/Reasi/Udhampur/Ramban/Doda/Kishtwar.
5. Assistant Project Officer, Intensive Sheep Development Migratory Project, Jammu/Warwan and Baderwah/Hiranagar.
6. Assistant Director, Govt. Sheep Breeding Farm, Thathri/Panthal/ Balnoi/DGF Rajbagh.
7. Research Officer, Disease Investigation Laboratory, Kartholi.
8. Sheep & Wool Development Officer Bani/Kalakote/Mahore/Reasi/Ramnagar/Banihal/Padder/Marwah.
9. Fleece Testing Officer, Sheep Husbandry Department, Kartholi.
10. Accounts Officer, Sheep Husbandry Department, Jammu.
11. Incharge Website, Directorate of Sheep Husbandry Jammu.

--- for information and further necessary action.


(Krishan Lal) JKAS,
Director,
Sheep Husbandry Department,
Jammu.


20.03.23

Government of Jammu and Kashmir
General Administration Department
Civil Secretariat, Jammu/Srinagar

Subject: Verification of Service Records of Employees on JKHRMS, in the cases, where promotion orders are not available- Constitution of Committees thereof.

Government Order No: 377-(JK)GAD of 2023
Dated: 17.03.2023

Sanction is hereby accorded to the constitution of Committees at Administrative Department Level and District/Directorate Level, with the following composition, for verifying the service records in respect of employees in whose cases initial appointment orders are available, albeit, the promotion orders are not available:

I. **Administrative Departmental level Committee:**

1.	Special Secretary/Additional Secretary	Chairman
2.	Director , Finance /FA &CAO	Member
3.	Nodal Officer, JK-HRMS	Member

II. **District/Directorate level Committee:**

1.	Deputy Commissioner/Head of the Department Concerned	Chairman
2.	Director, Finance /FA &CAO/Accounts Officer	Member
3.	An officer not below the rank of Deputy Secretary	Member

Terms of reference:

(i) The committees shall verify the promotions of the employees in accordance with their entries recorded in service books vis-a-vis their promotion orders and other service record available with the Department/Directorates.

(ii) The committees shall furnish report along with its recommendations to the Administrative Department on case to case basis, with explicit reasons, where discrepancy with respect to promotions is observed. Salaries shall be drawn only after the approval of concerned

Roopab Anwar
17.03.23

Administrative Secretary, in respect of only those employees whose initial appointment orders are available and promotions are in order.

By order of the Government of Jammu and Kashmir.

Sd/-
(Sanjeev Verma)IAS,
Commissioner/ Secretary to the Government.

No: GAD-SERVOGENL/2/2023-09-GAD

Dated:17.03.2023

Copy to :-

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Director General, J&K, Institute of Management, Public Administration and Rural Development.
5. Principal Secretary to the Lieutenant Governor, J&K.
6. Principal Resident Commissioner, J&K, Government, New Delhi.
7. All Commissioners/Secretaries to the Government
8. Chief Electoral officer, J&K.
9. Chairman, Special Tribunal, J&K.
10. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
11. Divisional Commissioner, Kashmir/Jammu.
12. All Heads of Departments/Managing Directors.
13. All Deputy Commissioners.
14. Director Information, J&K.
15. Director, Archives, Archaeology and Museums, J&K.
16. Director, Estates, Kashmir/Jammu.
17. Secretary, J&K Public Service Commission.
18. Secretary, J&K Services Selection Board.
19. Secretary, J&K Legislative Assembly.
20. General Manager, Government Press, Jammu/Srinagar.
21. Private Secretary to the Chief Secretary.
22. Private Secretary to Commissioner/Secretary to the Government, GAD.
23. Private Secretary to Advisor (B) to Lieutenant Government.
24. Circular/Stock file/Website, GAD. "Hindi and Urdu versions shall follow".


17.03.23
(Roopali Arora)JKAS,
Under Secretary to the Government.