

I/373609/2024

**Government of Jammu & Kashmir**  
**Directorate of Sheep Husbandry Jammu**  
**Rail Head Complex, Jammu-180004**

Phone: 0191-2470075 Fax: 0191-2470754 Email ID: directorshdjammu@gmail.com

**Subject: Allotment of Funds under Major Head 2403- AH for the year 2024-25.**

**Under Object Head "007-Office Expenses".**

**ORDER NO.** : **246** - SHDJ OF 2024  
**DATED** : **08** -04-2024

Consequent upon the authorization of funds by the Administrative Department vide their endorsement No. 13/JKUT/FDAAHD1/ADM-BE/2023-2024/4/1 Dated 01/04/2024 sanction is hereby accorded to the allotment/withdrawal of funds under various sub head amounting to **Rs 6.75 lakh (Rupees Six Lakh Seventy Fifty Thousand Only)** placed at the disposal of the Drawing & Disbursing Officers working under the Administrative control of this Directorate as per annexure enclosed.

The instructions indicated below shall further be observed strictly by the DDO's:-

1. The allotment order annexed indicates the full classification which has to be maintained rigorously while presenting the bills in the Treasury and compiling the expenditure.
2. All financial rules/orders and instructions issued by the Govt. from time to time shall be observed while incurring expenditure against allocated amounts.
3. Administrative Approval/Technical sanction required in respect of works should not only seek but also obtained before the expenditure is incurred.
4. The expenditure should be incurred uniformly to avoid rush of expenditure in any one or more months. The departments are expected to exercise restraint and curtail expenses under OE, TE, POL, Telephone and other service heads.
5. The DDO's will ensure that the expenditure under various budget heads is kept within the budget allocations.
6. The DDO's will ensure that the expenditure is supported by an act of sanction by the authority competent to sanction such expenditure.
7. The expenditure shall be booked in accordance with the classification/schematic break-up indicated in the demands for grants/allotment of orders.
8. Provision, if any, allocated inadvertently in respect of objects of expenditure specifically banned should not be distributed among DDO's unless specific authorization from Finance Department is obtained and approval for relaxing the ban is specifically conveyed by the Finance Department. This will also apply to vacant posts for which specific approval/clearance shall be obtained from competent authority.
9. The expenditure shall be incurred for the purpose the funds has been allotted.
10. All the DDO's shall submit monthly Revenue receipt and expenditure statement to this office invariably by the 2<sup>nd</sup> of the succeeding month.

-Sd/-

  
Dr. Naseem Javaid Chowdhary (JKAS),

**Director,**  
**Sheep Husbandry Department,**  
**Jammu.**

Dated: **08-04-2024**

No. DSHJ-ACCT/04/2024/ **727-29**

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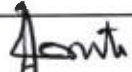
1. Accountant General A&E J&K Jammu.
2. Director Finance Sheep Husbandry Deptt; J&K Civil Sectt. J&K Jammu.
3. Treasury Officer Concerned.

  
**Accounts Officer,**  
**Sheep Husbandry Department,**  
**Sheep Husbandry Deptt.**  
**Jammu**

1/373609/2024

Jammu.

Annexure to Order no		SHDJ of 2024		Dated 04-2024	
Name of the DDO	Description/subhead	Funds already allotted	Funds withdrawn	Funds now allotted	Total Allotment.
A.O SHD Jammu	007-Office Expenses.	0.00	0.00	2.74	2.74
Jt. Director (Farms)	007-Office Expenses.	0.00	0.00	0.15	0.15
Jt. Director (Ext)	007-Office Expenses.	0.00	0.00	0.15	0.15
Dy.Dir.SBF Reasi	007-Office Expenses.	0.00	0.00	0.15	0.15
Dy.Dir.SBF Billawar	007-Office Expenses.	0.00	0.00	0.15	0.15
APO ISD Jammu	007-Office Expenses.	0.00	0.00	0.15	0.15
APO ISD Bhaderwah	007-Office Expenses.	0.00	0.00	0.15	0.15
Asstt.Director DGF Rajbagh	007-Office Expenses.	0.00	0.00	0.15	0.15
Asstt.Director SBF Balnoi	007-Office Expenses.	0.00	0.00	0.15	0.15
Asstt.Director SBF Panthal	007-Office Expenses.	0.00	0.00	0.15	0.15
Asstt.Director SBF Thathri	007-Office Expenses.	0.00	0.00	0.15	0.15
R.O DIL Kartholi	007-Office Expenses.	0.00	0.00	0.15	0.15
FTO Kartholi	007-Office Expenses.	0.00	0.00	0.15	0.15
PTC Kartholi	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Jammu	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Poonch	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Rajouri	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Kathua	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Samba	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Kishtwar	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Doda	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Udhampur	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Reasi	007-Office Expenses.	0.00	0.00	0.15	0.15
DSHO Ramban	007-Office Expenses.	0.00	0.00	0.15	0.15
SDO Bani	007-Office Expenses.	0.00	0.00	0.08	0.08
SDO Ramnagar	007-Office Expenses.	0.00	0.00	0.08	0.08
SDO Marwah	007-Office Expenses.	0.00	0.00	0.08	0.08
SDO Paddar	007-Office Expenses.	0.00	0.00	0.08	0.08
SDO Banihal	007-Office Expenses.		0.00	0.08	0.08
SDO Mahore	007-Office Expenses.	0.00	0.00	0.08	0.08
SDO Kalakote	007-Office Expenses.	0.00	0.00	0.08	0.08
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>6.75</b>	<b>6.75</b>

  
**Accounts Officer,**  
**Accounts Officer**  
**Sheep Husbandry Deptt.**  
**Jammu**

HJ-ACCT/11/2022-Clerical Hall- DIRECTORATE OF SHEEP HUSBANDRY,JAMMU (OUTSIDE SECTT)-Par

I/373609/2024

**Sheep Husbandry Department,  
Jammu.**