

Subject: **Allotment of Funds under Major Head 2403- AH for the year 2023-24.**  
**Under Object Head "011-BOOKS & PERIODICALS".**

ORDER NO. 166- SHDJ OF 2024  
DATED : 11-03-2024

Consequent upon the authorization of funds by the Administrative Department vide their endorsement No. 13/JKUT/FDAAHD1/ADM-BE/2023-2024/2/212 Dated 22/2/2024 sanction is hereby accorded to the allotment/withdrawal of funds under various sub head amounting to **Rs 0.188 lakh (Rupees Eighteen Thousand Eight Hundred Only)** placed at the disposal of the Drawing & Disbursing Officers working under the Administrative control of this Directorate as per annexure enclosed. The instructions indicated below shall further be observed strictly by the DDO's:-

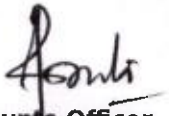
1. The allotment order annexed indicates the full classification which has to be maintained rigorously while presenting the bills in the Treasury and compiling the expenditure.
2. All financial rules/orders and instructions issued by the Govt. from time to time shall be observed while incurring expenditure against allocated amounts.
3. Administrative Approval/Technical sanction required in respect of works should not only seek but also obtained before the expenditure is incurred.
4. The expenditure should be incurred uniformly to avoid rush of expenditure in any one or more months. The departments are expected to exercise restraint and curtail expenses under OE, TE, POL, Telephone and other service heads.
5. The DDO's will ensure that the expenditure under various budget heads is kept within the budget allocations.
6. The DDO's will ensure that the expenditure is supported by an act of sanction by the authority competent to sanction such expenditure.
7. The expenditure shall be booked in accordance with the classification/schematic break-up indicated in the demands for grants/allotment of orders.
8. Provision, if any, allocated inadvertently in respect of objects of expenditure specifically banned should not be distributed among DDO's unless specific authorization from Finance Department is obtained and approval for relaxing the ban is specifically conveyed by the Finance Department. This will also apply to vacant posts for which specific approval/clearance shall be obtained from competent authority.
9. The expenditure shall be incurred for the purpose the funds has been allotted.
10. All the DDO's shall submit monthly Revenue receipt and expenditure statement to this office invariably by the 2<sup>nd</sup> of the succeeding month.

  
Director,  
Sheep Husbandry Department,  
Jammu.

Dated: 11-03-2024

No. DSHJ-ACCT/8/2024/ 20449-52  
Copy to the:-

1. Accountant General A&E J&K Jammu.
2. Director Finance Sheep Husbandry Deptt; J&K Civil Sectt. J&K Jammu.
3. \_\_\_\_\_
4. Treasury Officer Concerned.

  
Accounts Officer,  
Sheep Husbandry Department,  
Jammu.

## SHJ-ACCT/8/2022-Clerical Hall- DIRECTORATE OF SHEEP HUSBANDRY, JAMMU (OUTSIDE SECT

Annexure to Order No

-SHDJ OF 2024 Dated: -03-2024

/358391/2024

Name of the DDO	Detail Head Description	Funds already allotted	Funds withdrawn	Funds now allotted	Total funds Released
A.O SHD Jammu	011 Books & Periodicals	0.125	0.00	0.125 -	0.125
Jt. Director (Farms)	011 Books & Periodicals	0.00	0.00	0.00	0.00
Jt. Director (Ext)	011 Books & Periodicals	0.00	0.00	0.00	0.00
Dy.Dir.SBF Reasi	011 Books & Periodicals	0.00	0.00	0.00	0.00
Dy.Dir.SBF Billawar	011 Books & Periodicals	0.00	0.00	0.00	0.00
APO ISD Jammu	011 Books & Periodicals	0.00	0.00	0.00	0.00
APO ISD Bhandarwah	011 Books & Periodicals	0.00	0.00	0.00	0.00
Asstt.Director DGF Rajbagh	011 Books & Periodicals	0.00	0.00	0.00	0.00
Asstt.Director SBF Balnoi	011 Books & Periodicals	0.00	0.00	0.00	0.00
Asstt.Director SBF Panthal	011 Books & Periodicals	0.00	0.00	0.00	0.00
Asstt.Director SBF Thathri	011 Books & Periodicals	0.00	0.00	0.00	0.00
R.O DIL Kartholi	011 Books & Periodicals	0.00	0.00	0.00	0.00
FTO Kartholi	011 Books & Periodicals	0.00	0.00	0.00	0.00
PTC Kartholi	011 Books & Periodicals	0.40	0.00	0.125 0.00	0.525 0.00
DSHO Jammu	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Poonch	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Rajouri	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Kathua	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Samba	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Kishtwar	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Doda	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Udhampur	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Reasi	011 Books & Periodicals	0.00	0.00	0.00	0.00
DSHO Ramban	011 Books & Periodicals	0.00	0.00	0.00	0.00
SDO Bani	011 Books & Periodicals	0.00	0.00	0.00	0.00
SDO Ramnagar	011 Books & Periodicals	0.00	0.00	0.00	0.00
SDO Marwah	011 Books & Periodicals	0.00	0.00	0.00	0.00
SDO Paddar	011 Books & Periodicals	0.00	0.00	0.00	0.00
SDO Banihal	011 Books & Periodicals	0.00	0.00	0.00	0.00
SDO Mahore	011 Books & Periodicals	0.00	0.00	0.00	0.00
SDO Kalakote	011 Books & Periodicals	0.00	0.00	0.00	0.00

SHJ-ACCT/8/2022-Clerical Hall- DIRECTORATE OF SHEEP HUSBANDRY JAMMU (OUTSIDE SECT

/358391/2024					
	TOTAL	0.525	0.00	0.188	0.713

*[Signature]*  
Accounts Officer,  
Sheep Husbandry Department,  
*[Signature]*

*[Signature]*